

# HOMEOWNERS ASSOCIATION INFORMATION SHEET

PLEASE PRINT

PROPERTY ADDRESS: \_\_\_\_\_ ACCT#: \_\_\_\_\_

## I. OWNER INFORMATION:

Is unit owner residing in unit? Yes or No

Owner: \_\_\_\_\_ Co-Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone(s): \_\_\_\_\_

E-Mail: \_\_\_\_\_ (please print clearly)

## II. RESIDENT/TENANT INFORMATION:

Resident #1 - Name: \_\_\_\_\_ Age: \_\_\_\_\_

Resident #2 - Name: \_\_\_\_\_ Age: \_\_\_\_\_

Resident #3 - Name: \_\_\_\_\_ Age: \_\_\_\_\_

Resident #4 - Name: \_\_\_\_\_ Age: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_

Other Phone(s): \_\_\_\_\_

## III. EMERGENCY CONTACT (friend or relative required):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_

## IV. OTHER INFORMATION THAT MIGHT BE HELPFUL: \_\_\_\_\_

\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### PLEASE RETURN TO:

Creative Management Company  
8323 Southwest Freeway, #330  
Houston, TX 77074  
Fax: 713-772-8655  
Email: [general@cmctx.com](mailto:general@cmctx.com)

Our Website Address is [www.cmctx.com](http://www.cmctx.com)

ANY HOMEOWNER LEASING HIS/HER UNIT IS REQUESTED TO SUBMIT A COPY  
OF THE LEASE AGREEMENT WITH OUR OFFICE FOR THE RECORDS OF THE ASSOCIATION