

INFORMATION SHEET

PLEASE PRINT

ADDRESS: _____

I. **OWNER INFORMATION:** Is unit owner residing in unit? Yes or No

Owner: _____ Co-Owner: _____

Owner S.S.#: _____ Co-Owner S.S.#: _____

Owner's Drivers License # and State: _____

Co-Owner's Drivers License # and State: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work: _____

Other Phone(s): _____ E-Mail: _____

II. **RESIDENT/TENANT INFORMATION:**

Resident #1 - Name: _____ Age: _____

Resident #2 - Name: _____ Age: _____

Resident #3 - Name: _____ Age: _____

Resident #4 - Name: _____ Age: _____

Home Phone: _____ Work: _____

Other Phone(s): _____

III. **EMERGENCY CONTACT (friend or relative required):**

Name: _____

Address: _____

Day Phone: _____ Night Phone: _____

IV **VEHICLE INFORMATION:**

Make/Yr: _____ Model: _____ Color: _____ Tag #: _____

Make/Yr: _____ Model: _____ Color: _____ Tag #: _____

V. **PETS:**

Living in unit? Yes No Type(s): _____ Number: _____

VI. **MORTGAGE COMPANY:** _____ Loan #: _____

VII. **INSURANCE INFORMATION:**

Carrier: _____ Policy #: _____ Exp. Date: _____

VIII. **OTHER INFORMATION THAT MIGHT BE HELPFUL:** _____

DATE: _____ SIGNATURE: _____

PLEASE RETURN TO CREATIVE MANAGEMENT COMPANY AT 8323 SOUTHWEST FWY., #330, HOUSTON, TX 77074 OR FAX TO 713-772-8655. NOTE: ANY HOMEOWNER LEASING HIS/HER UNIT IS REQUESTED TO FILE A COPY OF THE LEASE AGREEMENT WITH THE MANAGEMENT COMPANY.